

Staff and Secretariat Interview 101

This document is an extension of the "Staff and Secretariat Application 101" and deals with the second step to the Staff and Secretariat Application process: In-person Interview. If the "Written Application" section serves as a platform to share your qualifications, the "In-person interview" section serves as a platform to share your personality. The questions asked at a staff or secretariat interview vary depending on the year and the conference, the below are just a common set of questions asked. In all situations, make sure you present yourself as a competent, professional person. Further, you should know the core values of the MUN conference you are applying to as well.

Staff Interview

The interview questions will be very similar for both Chair and Director (+ Assistant Director). However, for Chairs, the questions will be focused more on your knowledge on rules of procedures while for Directors, the questions will be focused on your knowledge of world events and ability to write.

1. Introduction
2. General Assembly Ideas (Committee and possible topics)
3. Committee Topic Ideas
4. Describe a recent world event you are interested in (oral/writing)
5. Difference between similar procedural concepts (e.g. difference between Suspension of Debate, Closure of Debate, Adjournment of Debate)
6. Ordering procedural concepts by order of precedence (e.g. order the following in precedence: Right of Reply, Motion for extension, Motion for unmoderated caucus)
7. Edit and Revise a resolution paper

Secretariat Interview

Secretariat interviews are focused on your qualifications and your personality. The interview can be separated into three major sections: 1) general questions, 2) position-related questions, and 3) critical-thinking questions.

General Questions

1. Introduction
2. Commitment
3. What makes you different?
4. (At the end) Do you have any questions for me?

Position-related Questions

1. Different for each position (ex. As the USG of Marketing, what's your marketing plan for (Name of MUN Conference) 2018?)



2. Scenarios are often given (ex. You are the USG of Conference. A sponsor teacher demands a refund because one of their delegates were put in a room of drunken kids. What do you do?)

Critical-thinking questions

1. Why are tennis balls fuzzy?
2. Tell me a joke
3. How would you count the amount of manholes in a city
4. Justify the following controversial statement(s) (e.g. Competitive debate is better than MUN)

